

GLENS FALLS RECREATION DEPARTMENT

42 Ridge Street, Glens Falls, New York 12801

Phone: (518) 615-0446 Fax: (518) 761-0234

Email: recreation@cityofglensfalls.com

Application for use of Glens Falls Park and facility for Weddings Only

****Please call the office to confirm availability of your date.****

Please specify designated facility area:

City Park _____ Fountain at _____
Gazebo _____ Bridge 1 (Island) _____ Bridge 2 _____ Bridge 3 _____ Crandall Park _____

Date: _____ Time: _____ To _____

Contact Name: _____ Phone: _____

Mailing Address (In full): _____

Email: _____ # of People Expected _____

Hours needed (Including set-up and tear-down): _____

Signature: _____

PLEASE NOTE: THERE IS A NON-REFUNDABLE FEE of \$85.00 to Hold/Reserve Wedding Venue, as well as a refundable - \$100.00 Security Deposit for all rentals. (Please bring or mail - two (2) separate checks or cash along with this Reservation Form when reserving the date to our office). Please make your checks payable to City of Glens Falls Recreation Department.

***Please Submit This Permit to The Park Attendant on Duty at The Start of Your Function as Proof of Your Reservation. Thank You and Have A Good Time!**

Facilities: Restrooms are available at Crandall Park. Ask your park attendant for details.

Clean-up: Glens Falls City Parks are carry-in, carry-out. Park patrons are responsible for the removal of all trash. ***A \$100.00 security deposit is required for all rentals to ensure compliance with this policy.** Please leave grounds free of litter.

Refunds: Refunds are not issued for Cancellations or No Shows. *** When your event is done, please have the attendant on duty inspect the site and sign-off below in order to facilitate the return of your security deposit.**

Reservation Fee: \$85.00: _____
Receipt # _____ Recreation Dept. Approval _____ Date _____

Security Deposit Fee \$100.00 _____ Date Deposit returned: _____
(Check #)

Date & Signature of Recreation Park Attendant: _____

DATE OF: _____
NAME OF WEDDING PARTY: _____

GLENS FALLS RECREATION DEPARTMENT

42 Ridge Street, Glens Falls, New York 12801

Phone: (518) 615-0446 Fax: (518) 761-0234

Email: recreation@cityofglensfalls.com

Hold Harmless Agreement

Applicant agrees:

The City of Glens Falls, its agents, officers and employees, shall not be held liable for any claims, liabilities, penalties, fines or for any damage to any goods, properties or effects or any personal injuries to or death of any person, whether caused by or resulting from any acts or omission of owner or permittee, or his or her agents, employees or representatives, or for dangerous or defective conditions of the property owner or permittee or any way caused pursuant to this Special Event Permit Application permit; owner or permittee further agrees to indemnify and save free and harmless, and defend in any lawsuit the City of Glens Falls, its agents, officers, and employees, against any of the foregoing liabilities and of any and all costs and expenses incurred by the City of Glens Falls, its agents, officers and/or employees on account of any claims therefore.

Signature of Applicant

Date