

**Your Quarterly Water and Sewer Bill Explained:**

The City of Glens Falls reads meters four times a year (January 1, April 1, July 1 and October 1). The meters are read using a remote radio read system that receives data from the transmitter attached to your meter.

**WATER MTRD:** This is the metered usage of water at your property, based on a minimum quarterly billed quantity of 2,700 cubic feet of water. Additional usage above the minimum is billed at the current rate per 100 cubic feet. Minimum usage quantity and charges are reviewed and set annually by the Water and Sewer Commission.

**SEWER MTRD:** Sewer usage is billed based on water usage as it is assumed that the water used is eventually processed by our Wastewater Treatment Plant. Sewer usage is subject to the same minimum quarterly usage of 2700 cubic feet.

Rates are determined annually, based on the approved budget. Historical usage data and long-term forecasts are used to estimate future consumption. Rates are then determined by allocating budgeted operational and expense costs; such as chemicals, utility bills and personnel; evenly across the predicted billable usage.

**The SWRMTR CAP and WTRMTR CAP:** These charges cover long term debt for projects that benefit the continued efficiency of the system and keep the system compliant with state and federal mandates. These charges are based on the assessed value of your property and are applied evenly to all properties in the City, regardless of usage.

**Capital User Charges** are determined annually based on the approved budget and the total assessed valuation of all properties in the City. The total capital budget and debt service, (loan and bond repayment), is applied evenly across the assessed valuation to determine the rate.

The total amount due must be paid within 35 days from the date of the bill in order to avoid penalties. Bills paid 36 – 65 days late incur a 10% penalty and over 65 days an additional 5% penalty. Amounts not paid by mid-November will be re-levied to the property tax bill.

**City of Glens Falls**

42 Ridge Street  
Glens Falls, NY 12801  
FED ID#146002198

**WATER & SEWER BILL**

Customer Copy  
Keep this portion for your records

City of Glens Falls  
 42 Ridge Street  
 Glens Falls, NY 12801  
 and return in attached envelope  
 Return this portion with your remittance

<b>Billing Period:</b>	<b>From</b>	<b>To</b>
	10/01/2018	12/31/2018
<b>Customer</b>		
John Doe		
<b>Service Location</b>		
123 Any Street		
<b>Assessment</b>		
98,500		
<b>Account Number</b>		
1234		

<b>Bill No.</b>	<b>Bill Date</b>
111111	01/10/2019
<b>Tax Map I.D.</b>	
999.99-9	
<b>Due Date</b>	<b>Total Due</b>
02/14/2019	210.94
<b>10% Penalty Due</b>	<b>Amt Due + 10%</b>
02/15/2019	232.04
<b>15% Penalty Due</b>	<b>Amt Due + 15%</b>
03/17/2019	243.64
<b>Shut Off Date</b>	
04/10/2019	

Type	Current	Past Due	Penalties	Total	Current Reading	Previous Reading	Usage
WATER MTRD	46.81	0.00	0.00	46.81	214620	211230	3390
SEWER MTRD	75.78	0.00	0.00	75.78	0	0	3390
SWRMTR CAP	46.49	0.00	0.00	46.49	0	0	0
WTRMTR CAP	41.86	0.00	0.00	41.86	0	0	0
<b>Totals</b>	<b>210.94</b>	<b>.00</b>	<b>.00</b>	<b>210.94</b>			

<b>Bill Number</b>	111111
<b>Account Number</b>	1234
<b>Due Date</b>	02/14/2019
<b>Amount Due</b>	210.94
<b>Amount Remitted</b>	\$

**Failure to receive this bill does not relieve the customer from responsibility to pay this bill. Amounts not received on or before due date are subject to penalty.**

For information call (518) 761-3814 Monday through Friday, 8:30 a.m. to 4:30 p.m.  
For Water and Sewer emergencies call (518) 761-3857 24 hours per day.

PAYMENTS ON BILLS ACCEPTED UNTIL NOVEMBER 18. BALANCES AFTER 11/18 ARE RELEVIED ON 2019 TAX BILL. \*MINIMUM CHARGE FOR USE UP TO 2700 CU FT\* USING BILLPAY? PLEASE INCLUDE BILL #/ACCOUNT #, & IF POSSIBLE, ADDRESS