

# GLENS FALLS COMMON COUNCIL

## **Agenda Addendum**

Tuesday, January 8, 2019

1. Resolution authorizing the Controller to increase 2018 General Fund Expense Line A56410-4479 (Publicity – Other Contracted Services) by \$3,600 and decrease 2018 General Fund Expense Line A11990-9000 (Contingency) by \$3,600.
2. Resolution authorizing the Controller to increase General Fund Revenue Line A009999-2680 (Insurance Recovery) by \$2,808.04 and increase General Fund Expense Line A23310-2400 (Electrical-Highway/Street Equipment) by \$2,808.04.

**Resolution authorizing the Controller to increase 2018 General Fund Expense Line A56410-4479 (Publicity – Other Contracted Services) by \$3,600 and decrease 2018 General Fund Expense Line A11990-9000 (Contingency) by \$3,600.**

**WHEREAS** in early 2018, the Common Council agreed to fund the Glens Falls Collaborative's distribution of maps that promote Glens Falls; and

**WHEREAS** an invoice for the cost of the 2018 map distribution has recently been submitted to us for payment; and

**WHEREAS** since this expense occurred in 2018, the payment should be made from 2018 funds and money needs to be moved from 2018 Contingency to the appropriate 2018 budget line.

**NOW THEREFORE BE IT RESOLVED** that the Glens Falls Common Council does hereby authorize the Controller to increase 2018 General Fund Expense Line A56410-4479 (Publicity – Other Contracted Services) by \$3,600 and decrease 2018 General Fund Expense Line A11990-9000 (Contingency) by \$3,600.

Glens Falls Collaborative, Inc.  
PO Box 825  
Glens Falls, NY 12081  
ourglensfalls@gmail.com

# Invoice

**BILL TO**  
City of Glens Falls  
Attn: Mike Mender  
42 Ridge Street  
Glens Falls, NY 12801

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
1159	12/07/2018	\$3,600.00	12/31/2018	Net 30	

DATE	SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
12/07/2018	Map Distribution	2018 Map Distribution	1	3,600.00	3,600.00
		BALANCE DUE			<b>\$3,600.00</b>

**DEPARTMENT OF PUBLIC WORKS  
CITY OF GLENS FALLS  
230 DIX AVENUE**

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**PHONE: (518) 761-3834**

**FAX: (518) 761-3874**

**PROPOSED RESOLUTION**

**FOR THE JANUARY 22, 2019**

**MEETING OF THE COMMON COUNCIL**

BE IT HEREBY RESOLVED that the Common Council authorizes the Controller to increase General Fund Revenue Line A009999-2680(Insurance Recovery) by \$2,808.04 and increase General Fund Expense Line A23310-2400(Electrical-Highway/Street Equipment) by \$2,808.04. This is an insurance check we received for a street light that was knocked down in a vehicle accident.



**Bob Curtis**

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**From:** Bob Curtis  
**Sent:** Tuesday, December 18, 2018 3:54 PM  
**To:** June Higgins (ehiggins@usxpress.com)  
**Cc:** Carrie Lord; Mike Mender  
**Subject:** FW: DECORATIVE LIGHT POLE -12/05/2018 Damage  
**Attachments:** 12052018cityofglensfallslightpoledamage.pdf

Hi June:

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Thank you for sending the City of Glens Falls an email on the below-referenced accident. I have attached a copy of the City of Glens Falls Police Department accident report, along with a breakdown of the damage estimate for your review and determination. Damages total \$2,808.25 (repair and replacement of light pole and 8 hours labor of City Electrician to do set-up, wiring and install following removal of damaged pole).

Sincerely,

Robert Curtis  
City Clerk  
City of Glens Falls  
42 Ridge Street  
Glens Falls, NY 12801

**From:** Carrie Lord <dpw@cityofglensfalls.com>  
**Sent:** Wednesday, December 12, 2018 1:21 PM  
**To:** Bob Curtis <cityclerk@cityofglensfalls.com>  
**Subject:** FW: DECORATIVE LIGHT POLE

**From:** June Higgins <ehiggins@usxpress.com>  
**Sent:** Wednesday, December 12, 2018 1:07 PM  
**To:** Carrie Lord <dpw@cityofglensfalls.com>  
**Subject:** DECORATIVE LIGHT POLE

Dear Sir:

On Dec 5, 2018 our US Xpress driver Sheldon Elliott knocked down a decorative pole at GLEN ST AND WARREN ST. Our driver will be attending court on Monday Dec 17<sup>th</sup>. US Xpress is responsible for damages. Please send invoice for repair to me at the address shown below. Thank you.

*June Higgins*

12/05/2018 @ 6:14 p.m. - Damage to City of Glens Falls, NY Sternberg Light Pole when struck by a US XPRESS vehicle which, per police incident report, attempted to make a right turn onto Centennial Circle and exit onto Warren Street. City's light pole was damaged. Driver of vehicle was Sheldon Elliott, 116 Chalmers Street, Springfield, MA.

DAMAGE ESTIMATE:

Sternberg light pole replacement..... 2,576.40

City of Glens Falls Maintenance Electrician Mark Jarvis  
Set-up, wiring and installation of new light pole  
Following removal of old, damaged light pole.  
(\$29.98/hour x 8 regular time hours) ..... 231.84

TOTAL · \$2,808.24