

# GLENS FALLS COMMON COUNCIL

## AMENDED

Tuesday, March 9, 2021

Via ZOOM (links to join ZOOM meeting at bottom of Agenda)

**7:20 p.m., Public Hearing, Proposed Police Reform and Reinvention Plan (ZOOM)**

7:30 p.m., Regular Session

Pledge of Allegiance  
Public Comment (ZOOM)  
Committee Reports

### VOICE VOTE:

1. Resolution accepting the minutes of the February 23, 2021 meeting of the Glens Falls Common Council.
2. Resolution accepting the February monthly report of the City Clerk/Parking Violations Bureau.
3. Resolution approving recommendations of the Board of Public Safety and the Recreation Commission as listed on the attached.

### ROLL-CALL VOTE:

4. Resolution approving the January 30, 2021 Glens Falls Police Reform and Reinvention Plan and authorizing the Mayor to sign the Plan and submit to the Director of the Division of the Budget prior to April 1, 2021.
5. Resolution approving RESTORE Application R18-014 in an amount not to exceed \$10,000.
6. Resolution approving Community Development Rehabilitation Application No. 2019-10-005 in an amount not to exceed \$30,000.
7. Resolution approving Community Development Manual Payments of \$3,109.02.
8. Resolution re-establishing the Civil Service position of Senior Account Clerk in the Purchasing Department consistent with the existing pay scale established for the same title within the CSEA contract and authorizing the following actions to facilitate re-establishment of this position: appropriating funds to pay for the position; authorizing the Controller to increase General Fund Expense Line A11345-1000 (Purchasing - Personal Services) by \$37,355 and A11345-8000 (Purchasing - FICA) by \$2,853 and decreasing General Fund Expense Line A11990-9000 (Contingency) by \$40,213; and establishing a 7-hour Standard Work day for the Sr. Account Clerk position in the Purchasing Dept. with hours worked to be reported to the NYS Local Retirement System based on the time-keeping system maintained and submitted to the Clerk of this body.

9. Resolution awarding a contract to Dynamic Electrical Systems, LLC to install a standby electric generator at the Greater Glens Falls Transit facility.
10. Resolution rescinding Common Council resolution No. 242 of Sept. 22, 2020, a resolution awarding the Green Waste Grinding Bid, because the work will be conducted in-house rather than by an outside contractor.
11. Resolution approving an amendment to an agreement between the City of Glens Falls and the YMCA of the Glens Falls Area regarding an exchange of real property for the purpose of enhancing the Coles Woods Make the Connection Trail Project and expanding parking at the YMCA with said amendment extending the deadline for accomplishing the terms of the contract.
- 12. Resolution approving an Encroachment Permit for Hudson Headwaters Network, 80 South Street, tax map #309.28-6-9, (following Planning Board March 2, 2021 favorable advisory opinion) to increase the width of an existing curb to 24 feet at this location.**
13. Resolution approving the Warrant.

Old Business  
New Business  
Public Comment (ZOOM)  
Adjourn

Join Zoom Meeting by clicking this link:

<https://us02web.zoom.us/j/85961782892?pwd=aE5ZUCszY2R2LzlHYzl5RkZnQ084dz09>

Meeting ID: 859 6178 2892

Passcode: 074475

Account Description	Fee Description	Account#	Qty	Local Share
Conservation	Conservation	A1255	1	1.38
			<b>Sub-Total:</b>	<b>\$1.38</b>
Dog Licensing	Female, Spayed	A2545	13	52.00
Dog Licensing	Female, Unspayed	A2545	3	30.00
Dog Licensing	Male, Neutered	A2545	12	48.00
Dog Licensing	Male, Unneutered	A2545	3	30.00
Dog Licensing	Replacement Tags	A2545	4	12.00
			<b>Sub-Total:</b>	<b>\$172.00</b>
GENERAL LIC.	Plumbing	A2545	2	110.00
			<b>Sub-Total:</b>	<b>\$110.00</b>
Marriage License	marriage license	A2545	5	87.50
			<b>Sub-Total:</b>	<b>\$87.50</b>
MISC. FEES	Certified Copies	A1255	672	6,810.00
MISC. FEES	Genealogy	A1255	1	11.00
MISC. FEES	Police Reports	A1255	27	270.00
MISC. FEES	Receipts-fitzgerald	a1255	1	69.89
			<b>Sub-Total:</b>	<b>\$7,160.89</b>
Parking Lots & Garages (non-taxable)	Parking Permit	A1721	2	372.00
PERMIT FEES	Bus Pass	A2590	15	0.00
PERMIT FEES	Encroachment	A2590	5	200.00
PERMIT FEES	Garage Sales	A2590	1	2.00
			<b>Sub-Total:</b>	<b>\$574.00</b>
<b>Total Local Shares Remitted:</b>				<b>\$8,105.77</b>
Amount paid to:	Greater Glens Falls Transit			192.00
Amount paid to:	NYS Ag. & Markets for spay/neuter program			43.00
Amount paid to:	NYS Environmental Conservation			23.62
Amount paid to:	State Health Dept. for Marriage Licenses			112.50
<b>Total State, County &amp; Local Revenues:</b>				<b>\$8,476.89</b>
<b>Total Non-Local Revenues:</b>				<b>\$371.12</b>

To the Supervisor:

Pursuant to Section 27, Sub 1, of the City Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Robert A. Curtis, City Clerk, City of Glens Falls, during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

\_\_\_\_\_  
City Controller

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Date

*Robert A. Curtis* 02/28/2021

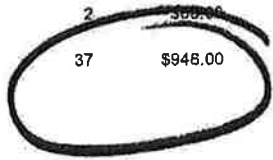


# Reporting By Item

By Item / City of Glens Falls NY-City Clerk

Date Range: 02/01/2021 to 02/26/2021

Payment Item Name	# of Items	Amount Total	Credit Total	AMEX Total	ACH Check	Paper Check	Cash Per Day
Dog Lic Original-Unspay/Unneuter	3	\$39.00	\$39.00	\$0.00	\$0.00	\$0.00	\$0.00
General Lic-Plumbing	1	\$55.00	\$55.00	\$0.00	\$0.00	\$0.00	\$0.00
Misc Fee-Certified Copies	25	\$310.00	\$300.00	\$10.00	\$0.00	\$0.00	\$0.00
Misc Fee-Police Reports	1	\$10.00	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00
Permit-Encroachment	2	\$80.00	\$80.00	\$0.00	\$0.00	\$0.00	\$0.00
Permit-Parking Permit	3	\$372.00	\$180.00	\$192.00	\$0.00	\$0.00	\$0.00
Vital Records-Marriage License	2	\$80.00	\$80.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Totals</b>	<b>37</b>	<b>\$948.00</b>	<b>\$744.00</b>	<b>\$202.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>



City Clerk  
 FEBRUARY, 2021  
 Credit Card Transactions  
 \$ 946.<sup>00</sup>  
 total

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**Monthly Parking Fines Report**

Date 03/01/2021

**Income received and deposited into Glens Falls National Bank Account:**

From 02/01/2021 to 02/28/2021: \$ 4,675.<sup>00</sup>

Income previously reported in 2021: \$ 5,280.<sup>00</sup>

Total Income for 2021: \$ 9,955.<sup>00</sup>

Robert A. P. [Signature]

**Parking Violations Bureau**



# Reporting By Item

By Item / City of Glens Falls NY-City Parking / Parking Fine/Penalty

Date Range: 02/01/2021 to 02/26/2021

TRX Date	# of Items	Amount Total	Credit Total	AMEX Total	ACH Check	Paper Check	Cash Per Day
02/23/2021	1	\$180.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00
02/19/2021	1	\$60.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00
02/11/2021	1	\$10.00	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00
02/08/2021	1	\$80.00	\$80.00	\$0.00	\$0.00	\$0.00	\$0.00
02/05/2021	2	\$60.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00
02/01/2021	1	\$60.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Totals</b>	<b>7</b>	<b>\$450.00</b>	<b>\$450.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

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*Parking Violation Bureau  
FEBRUARY, 2021  
Credit Card Transaction*

*\$ 450.<sup>00</sup>  
total*

**Resolution approving recommendations of the Board of Public Safety and the Recreation Commission.**

**WHEREAS** the Board of Public Safety and the Glens Falls Recreation Commission met individually and considered the requests below; and

**WHEREAS** each board stressed to applicants that any approvals would be subject to the protocols relating to the COVID-19 pandemic in force at the time of the event; and

**WHEREAS** all applicants pledged willingness to enforce COVID-19 prevention protocol relating to these events listed here below:

**Board of Public Safety:**

1. Request by Tri-County United Way to hold a .5K walk/run from 11 a.m. to 3 p.m., Sunday, June 6, 2021, along Bay Street, Maple Street, Ridge Street and into City Park.

**Recreation Commission:**

2. Request by Adirondack Runners to hold a series of races in Cole's Woods on Tuesdays in May.
3. Request to use Crandall Band Shell for a dance recital by Broadway Upstate from 9 a.m. to 9 p.m., Sunday, May 30, 2021.
4. Request to use Crandall Band Shell for a dance recital by "Joy of Movement Dance Center" on June 4, 5, 6 from noon to 8 p.m.
5. Request by the Oriental Shriners to hold an event in Crandall Park on July 17.
6. Request by the Crandall Park Beautification Committee to close the road in Crandall Park in the area of the playground and the new splash pad that will be installed this spring with the goal of enhancing public safety in an area where numerous children gather.

**NOW THEREFORE BE IT RESOLVED** that the Glens Falls Common Council does hereby approve the above listed requests.

Pursuant to Executive Order No. 203 issued by Governor Andrew M. Cuomo on June 12, 2020; Resolution to approve the January 30, 2021 Glens Falls Police Reform and Reinvention Plan and to have the Mayor complete and sign the New York State Police Reform and Reinvention Collaborative Plan, and to mail said certificate and plan to the Director of the Division of the Budget before April 1, 2021.



**NEW YORK STATE POLICE REFORM AND REINVENTION COLLABORATIVE  
PLAN CERTIFICATION FORM**

I, Daniel L. Hall, as the Chief Executive of the City of Glens Falls, hereby certify the following pursuant to Executive Order No. 203 issued by Governor Andrew M. Cuomo on June 12, 2020:

- The Local Government has performed a comprehensive review of current police force deployments, strategies, policies, procedures, and practices;
- The Local Government has developed a plan, attached hereto, to improve such deployments, strategies, policies, procedures, and practices (the "Plan");
- The Local Government has consulted with stakeholders (including but not limited to: membership and leadership of the local police force; members of the community, with emphasis in areas with high numbers of police and community interactions; interested non-profit and faith-based community groups; the local office of the district attorney; the local public defender; and local elected officials) regarding the Plan;
- The Local Government has offered the Plan in draft form for public comment to all citizens in the locality and, prior to adoption of the Plan by the local legislative body, has considered the comments submitted; and
- The legislative body of the Local Government has ratified or adopted the Plan by Resolution No. \_\_\_\_\_ of 2021.

**DANIEL L. HALL**

**Name**

\_\_\_\_\_  
**Signature**

**MAYOR**

**Title**

\_\_\_\_\_  
**Date**

Resolution to approve RESTORE Application R18-014 in the amount not to exceed \$10,000.00.

TO: Mayor Hall &  
Common Council Members

FROM: Mayor Hall

DATE: March 9, 2021

RE: Request for Approval of CD Assistance

An owner application has been submitted for Community Development assistance to rehabilitate his/her real property situated in the City of Glens Falls.

We have reviewed the application and based on HUD procedures have determined that the applicant:

1. Meets current HUD Law and Regulation requirements.
2. Meets current local Community Development Policy and criteria.

Project Number #R18-014  
Total Project Costs: \$10,000.00  
(not to exceed)

Breakdown as follows:  
CDBG Grant Costs -  
CDBG Loan Costs -  
Owners Costs -  
RESTORE Costs-\$10,000 (NOT  
TO EXCEED)

If Contractor and C.D. Office determine that additional work must be done over and above the agreed bid figure, the C.D. Office will spend the amount necessary, not to exceed the maximum grant limit to complete that specific contract.

Resolution to approve Community Development Rehabilitation Application #2019-10-005 in the amount not to exceed \$30,000.00.

TO: Mayor Hall &  
Common Council Members

FROM: Mayor Hall

DATE: March 9, 2021

RE: Request for Approval of CD Assistance

An owner application has been submitted for Community Development assistance to rehabilitate his/her real property situated in the City of Glens Falls.

We have reviewed the application and based on HUD procedures have determined that the applicant:

1. Meets current HUD Law and Regulation requirements.
2. Meets current local Community Development Policy and criteria.

Project Number #2019-10-005  
Total Project Costs: \$30,000.00  
(not to exceed)

Breakdown as follows:  
CDBG Grant Costs - \$30,000  
CDBG Loan Costs -  
Owners Costs -  
RESTORE Costs-

If Contractor and C.D. Office determine that additional work must be done over and above the agreed bid figure, the C.D. Office will spend the amount necessary, not to exceed the maximum grant limit to complete that specific contract.

Authorize to approve City of Glens Falls Community Development Manual Payments in the amount of \$3,109.02.

COMMUNITY DEVELOPMENT  
 MANUAL PAYMENTS  
 DATE March 9, 2021

BUDGET CODE	VENDOR NAME	CHECK DATE	VOUCHER NUMBER	CHECK NUMBER	AMOUNT
CV - Admin	Post - Star		21-017		108.43
CV - Admin	Post - Star		21-018		460.60
P. Admin	McCaughey & Conlon		21-022		165.00
P. Admin	Time Warner Cable		21-023		109.99
Restore	CT-Made Associates		21-025		425.00
Restore	CT-Made Associates		21-026		1840.00
				Total	\$ 3,109.02

MANPAY.S.WPD

**Resolution re-establishing the Civil Service position of Senior Account Clerk in the Purchasing Department consistent with the existing pay scale established for the same title within the CSEA contract and authorizing the following actions to facilitate re-establishment of this position: appropriating funds to pay for the position; authorizing the Controller to increase General Fund Expense Line A11345-1000 (Purchasing - Personal Services) by \$37,355 and A11345-8000 (Purchasing - FICA) by \$2,853 and decreasing General Fund Expense Line A11990-9000 (Contingency) by \$40,213, and establishing a 7-hour Standard Work day for the Sr. Account Clerk position in the Purchasing Dept. with hours worked to be reported to the NYS Local Retirement System based on the time-keeping system maintained and submitted to the Clerk of this body.**

**WHEREAS** the City of Glens Falls eliminated the Sr. Account Clerk position in the Purchasing Department in the 2014 budget process, during a period of overall downsizing within the city workforce; and

**WHEREAS** although productivity within the Purchasing Department has remained high and efficient, it has become evident that the position should be re-established, with the intent to train someone regarding City of Glens Falls purchasing policies and procedures to facilitate succession planning within the department; and

**WHEREAS** the Common Council is authorized to re-establish the position and to appropriate funds for that purpose and direct the Controller to move monies within the budget to do so.

**THEREFORE, BE IT RESOLVED** that the Glens Falls Common council hereby adopts the Civil Service position of Sr. Account Clerk in the Purchasing Department consistent with the existing pay scale established for the same title within the CSEA contract; and appropriates funding for this position; and authorizes the Controller to increase General Fund Expense Line A11345-1000 (Purchasing - Personal Services) by \$37,355, and A11345-8000 (Purchasing - FICA) by \$2,858; and decreasing General Fund Expense Line A11990-9000 (Contingency) by \$40,213; and establishing a 7-hour Standard Workday for the Sr. Account Clerk position in the Purchasing Dept., with hours worked to be reported to the NYS Local Retirement System based on the time-keeping system maintained and submitted to the Clerk of this body.



**Resolution by the Glens Falls Common Council to award a contract to Dynamic Electrical Systems, LLC to Install a Standby Electric Generator at Greater Glens Falls Transit facility**

WHEREAS, the City of Glens Falls is the is the lead agency for Greater Glens Falls Transit (GGFT), which is incorporated as a department of the City of Glens Falls, and

WHEREAS, GGFT maintains its own capital budget for needed capital improvements with sufficient funds already in place, and

WHEREAS, GGFT, in cooperation with the City Purchasing Department has solicited proposals from qualified electrical firms to purchase and install a standby electrical generator at GGFT's office/maintenance facility, and

WHEREAS, on January 26, 2021 a total of three (3) proposals were received and opened for the project, and

WHEREAS, GGFT staff and the City Engineer has reviewed the submitted proposals and have determined that the most advantageous and responsive proposal was received from Dynamic Electrical Systems, LLC of Schenectady, NY in the amount of \$21,573, and

WHEREAS, this amount is within the project budget, and GGFT recommends contract award to Dynamic Electrical, NOW THEREFORE BE IT

RESOLVED by the Glens Falls Common Council that award of an agreement with Dynamic Electrical Systems, LLC of Schenectady, NY for the purchase and installation of a gas powered, back-up electrical generator at GGFT's main facility at 495 Queensbury Ave., Queensbury is hereby approved consistent with their submitted proposal (received on 1/26/21) and GGFT's published Request for Proposals, And be it further

RESOLVED that the City Attorney and GGFT Transportation Director are hereby authorized to prepare and execute an appropriate agreement for the described work, consistent with all applicable New York State funding conditions and requirements.

## Mike Mender

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**From:** Debbie Vaughn  
**Sent:** Wednesday, March 3, 2021 12:41 PM  
**To:** Mike Mender  
**Cc:** Tom Girard; Carrie Lambert; Jeremy Schneible; Julie Butler  
(butlerj@warrencountyny.gov)  
**Subject:** Rescind CC Resolution #242

Mike – It has been advised that the above referenced CC resolution #242 issued on September 22, 2020 needs to be **rescinded** due to the DPW Superintendent decided not to outsource the service for removal of the City's stockpile of waste wood ground materials and will address this service with in-house staff. If this could go in front of the Council for resolution at your earliest.

Thank you,  
Debbie

#242

9/22/2020

**RESOLUTION AWARDING THE GREEN WASTE GRINDING BID TO WOOD WASTE REDUCTION SERVICES**

**WHEREAS**, there is a need to grind and remove the green waste that has been collected by the City before the next scheduled pick up gets too far advanced due to lack of room to store said waste; and

**WHEREAS**, The City advertised for competitive pricing for grinding and removal of the green waste picked up throughout the City on Bid # CGF 20-10; and

**WHEREAS**, there were no written responses received for the City's bid request; and

**WHEREAS**, Warren County currently has award #WC 63-19 (see attached) for Waste Wood Reduction at Various Sites throughout the County, including the City of Glens Falls; and

**WHEREAS**, The current contract is good till December 31, 2020 with the option to renew up to two (2) additional calendar years upon mutual agreement between the City and the Contractor; and

**WHEREAS**, the County bid was awarded to Wood Waste Reduction Services in the amount of \$3,500 per day plus a \$1,000 mobilization fee and then \$4 per cubic yard for disposal; now

**THEREFORE, BE IT RESOLVED** that the grinding and removal of green waste collected in the City be awarded to Wood Waste Reduction Services in the amount of \$1,000 mobilization fee, \$3,500 per day grinding fee and \$4 per cubic yard of waste removal and the Mayor be authorized to enter into a contract in a form approved by the City Attorney.

FIRST AMENDMENT TO AGREEMENT REGARDING REAL PROPERTY

This FIRST AMENDMENT TO AN AGREEMENT (this “Amendment”) having an effective date of March \_\_\_\_, 2021 is by and between the City of Glens Falls (the “City”) and the Family YMCA of the Glens Falls Area (the “YMCA”).

WHEREAS, on January 15, 2021, the Purchaser and Seller entered into that certain agreement concerning the Coles Woods Make the Connection Trail Project and expanded parking adjacent to the YMCA; and

WHEREAS, the City and the YMCA now wish to amend said Agreement, on the terms and conditions more fully described herein.

IT IS AGREED:

1. The City and the YMCA agree and acknowledgement that the terms and conditions set forth in sections 1 and 2 of the agreement has been completed.

2. Section 5 of the agreement shall be amended to read as follows: “If the City of Glens Falls is unable to transfer the Parking Lot Property to the YMCA for any reason or the City of Glens Falls Planning Board approval or any other governmental entities’ approval for the YMCA’s development project is not obtained by June 30, 2023, unless if extended by the mutual agreement of the parties, then the City of Glens Falls agrees to compensation the YMCA for the purchase price of the 2 Acres, including but not limited to the purchase price, survey fees, recording fees and other related costs and expenses relative to the purchase of 2 Acres. The parties agree that the approvals collectively referred to in this section shall include but not be limited to any State or local approvals that may be required.

3. Ratification. As modified herein, the Contract for Purchase and Sale is hereby ratified and shall remain in” full force and effect.

\_\_\_\_\_  
Mayor Daniel Hall  
City of Glens Falls  
Date: \_\_\_\_\_

\_\_\_\_\_  
Brian Bearor, Chief Executive Officer  
Family YMCA of the Glens Falls Area  
Date: \_\_\_\_\_

**Agreement between**  
**City of Glens Falls**  
**&**  
**Family YMCA of the Glens Falls Area**

The purpose of this agreement between City of Glens Falls and the Family YMCA of the Glens Falls Area is to outline each entities responsibilities related to completing the Coles Woods Make the Connection Trail Project and expanded parking adjacent to the YMCA.

The agreement is:

1. The YMCA is under contract to purchase approximately 2 acres of subdivided land, immediately adjacent to Coles Woods at 139 Dixon Road, Queensbury, New York 12804, being a portion of tax map parcel number 302.14-2-5 (the "2 Acres"), a copy of the proposed subdivision map is attached hereto and incorporated herein by reference. The purchase price for the 2 Acres is \$100,000.00 to be paid by the YMCA. Said contract is contingent upon a zoning change and a boundary line adjustment of said property. Upon satisfaction of said contingencies, it is the intention of YMCA to promptly proceed to a closing. In the event the said contingencies are unable to be satisfied, then the YMCA will terminate the contract for the purchase of the 2 Acres and this agreement with the City of Glens Falls will simultaneously terminate.
2. The City of Glens Falls intends to accept a deed conveying the 2 Acres to the City at the time of closing directly from the seller, Thomas Caifa. At the time of closing on the 2 Acres, the City will not be responsible for any fees or expenses, with the exception of owner's title insurance, if required by the City.
3. The City agrees that it will convey approximately 2 acres of land north of the YMCA property (hereinafter referred to as "Parking Lot Property") immediately adjacent to Glen Street in the City of Glens Falls and being a portion of tax map parcel number 302.15-1-5 for the purposes of providing the YMCA with additional land for parking. The consideration for said conveyance is the City's acquisition of the 2 Acres and the parties agree that there shall be no further consideration. The YMCA shall be responsible for the expenses associated with the mapping, title and recording of the conveyance documents. The City shall be responsible for the preparation of the conveyance documents.
4. The YMCA shall apply to the City of Glens Falls Planning Board for the proposed development project which will include the development of the Parking Lot Property to improve said land as a parking lot to create 225 parking spots.
5. If the City of Glens Falls is unable to transfer the Parking Lot Property to the YMCA for any reason or the City of Glens Falls Planning Board approval or any other governmental entities' approval for the YMCA's development project is not

obtained by September 1, 2021, unless if extended by the mutual agreement of the parties, then the City of Glens Falls agrees to compensate the YMCA for the purchase price of the 2 Acres, including but not limited to the purchase price, survey fees, recording fees and other related costs and expenses relative to the purchase of 2 Acres.

Signed:

 1/15/21  
Date

Mayor Daniel Hall  
Mayor  
City of Glens Falls

 1/11/21  
Date

Brian Bearor  
Chief Executive Officer  
Family YMCA of the Glens Falls Area

To: Mike Mender, Mayor's Assistant

From: <sup>BAC</sup>  
Bob Curtis, City Clerk

Date: March 3, 2021

**RE: Proposed Resolution for Tuesday, March 9, 2021 Common Council  
Agenda- Encroachment Permit for Hudson Headwaters Health Network,  
90 South Street, tax map #309.28-6-9 (increase width of existing curb  
to 24 feet at this location).**

Mike, Hudson Headwaters Health Network is requesting Common Council approval for an encroachment permit (curb cut) to increase the width of their existing curb to 24 feet at their 90 South Street location. The encroachment permit request was on the March 2, 2021 Planning Board agenda and the board issued an Advisory Opinion recommending that the Common Council approve the request.

Would you please include the following proposed resolution for the March 9, 2021 Common Council agenda:

**RESOLVED THAT**, the Common Council hereby approves an Encroachment Permit for Hudson Headwaters Health Network, 80 South Street, tax map #309.28-6-9 (following Planning Board March 2, 2021 Advisory Opinion recommending that the Common Council approve the request) to increase the width of an existing curb to 24 feet at this location.

Thank you for your help.

Encl.

6. Architectural Review 21-0007: Chris Patten, contract lessee of 333 Glen Associates, LLC, owner of tax map no. 302.20-23-4, commonly known as 333 Glen Street, is seeking approval for the construction of a mixed-use building comprised of commercial space on the first floor and residential apartments on the upper floors at this location. Pursuant to city code chapter 220, section 220-17 D, this application requires Planning Board review and approval.

✓ 7. Site Plan Review 21-0008: Hudson Headwaters Health Network, owner of tax map no. 309.28-6-9, commonly known as 90 South Street, is seeking approval for an increase in the width of the existing curb cut to 24' at this location. Pursuant to city zoning chapter 220 section 220-48A (2), this application requires an advisory opinion by the Planning Board to the Common Council.

8. Architectural Review 21-0009: Stewart's Shops Corp., owner of tax map no. 309.35-2-4, commonly known as 118 Broad Street, is seeking approval for the construction of a new convenience store and self-service gasoline fueling at this location. Pursuant to city code chapter 220, section 220-17 D, this application requires Planning Board review and approval.

DANIEL BRUNO, CHAIRMAN  
PLANNING & ARCHITECTURAL REVIEW BOARD  
CITY OF GLENS FALLS

Dated: February 18, 2021